



— REGISTER NOW —
GOVERNOR'S CONFERENCE ON
THE FUTURE OF WATER IN KANSAS
NOV 7-8, 2019

HYATT REGENCY, 400 W WATERMAN ST, WICHITA, KS 67202



RAC Process

October 15 & 18, 2019



Following Parliamentary Procedure

- ***A set of rules of conduct that will be used to govern the way business will be conducted***
- ***A procedure that allows an organization to effectively conduct business in a fair & democratic manner***

Objective of Parliamentary Procedures

- ✓ ***FOCUS* discussion on one item at a time**
No more than one issue will be discussed at a time
- ✓ **Extend *COURTESY* to everyone**
All members have an opportunity to participate
- ✓ **Ensure the *VOICE* of the minority**
All members have equal access to decision-making,
can discuss & express opinions
- ✓ **Observe the *RULE* of the majority**
No group decision is made without majority vote

The Role of Members

- ❑ It is the responsibility of the membership to *support & maintain* effective meeting structure & decorum.
- ❑ Every member has the *right & responsibility* to participate in meetings & the process of parliamentary procedure
- ❑ The chair ensures this

The Role of Members

Members must *educate* themselves regarding the issues on the agenda

- ❑ You have an obligation to the citizens of the region you represent
- ❑ You represent a specific segment of the region's population (categories)

REMEMBER – Strong *group discussion* & interaction *leads to strong decisions* made by the group

Mailing Materials

- The agenda, & additional mailing materials, are typically sent out 2 weeks prior to meeting & posted on the [KWO Website Calendar](#)



Kansas Open Meetings Act

K.S.A. 75-4317 *et seq.*

Policy, construction, purpose

- K.S.A. 2018 Supp. 75-4317(a) - Meetings shall be open to the public because “a representative government is dependent upon an informed electorate. . . .”
- Law enacted for the “public benefit,” so construed broadly in favor of the public to give effect to its specific purpose of openness. *State ex rel. Murray v. Palmgren*, 231 Kan. 524, Syl. ¶ 4 (1982).
- KOMA interpreted liberally and exceptions applied narrowly to carry out purpose

What is a meeting?

- Any gathering or assembly in person, through the use of a telephone, or any other medium for interactive communication
- By a majority of the membership of a public body or agency subject to the act
- For the purpose of discussing the business or affairs of the public body or agency

K.S.A. 2018 Supp. 75-4317a

“Serial communications”

- Interactive communications outside of a noticed meeting may be a meeting under KOMA if:
 - Collectively involve a **majority of the membership** of the public body or agency
 - Share a **common topic** of discussion
 - Are **intended** by any or all participants **to reach an agreement on a matter that requires binding action** to be taken by the public body or agency
- K.S.A. 2018 Supp. 75-4318(f)
- Emails, calling trees, use of an agent (staff member)
 - Tip - DO NOT REPLY ALL, DO NOT FORWARD

Notice

- Contrary to popular belief, KOMA does not require notice of meetings to be published in a newspaper or on a website
- Must request notice of meetings
- No formalities to requesting notice – can be verbal or written
- A request is valid for one fiscal year
- Must notify of expiration before terminating notice
- Presiding officer has duty to provide notice, but duty may be delegated
- Provide date/time/location where public body will meet to person requesting notice a “**reasonable time**” before meeting
- Group request for notice – provide to designated individual

K.S.A. 2018 Supp. 75-4318(b)



Additional resources:

<http://ag.ks.gov/>

<http://ag.ks.gov/open-govt/resources>

<http://ag.ks.gov/media-center/ag-opinions>

<http://ksag.washburnlaw.edu/>
(Attorney General Opinions)

Thank you!

Any Questions?

Regional Advisory Committees

October 15 & 18, 2019



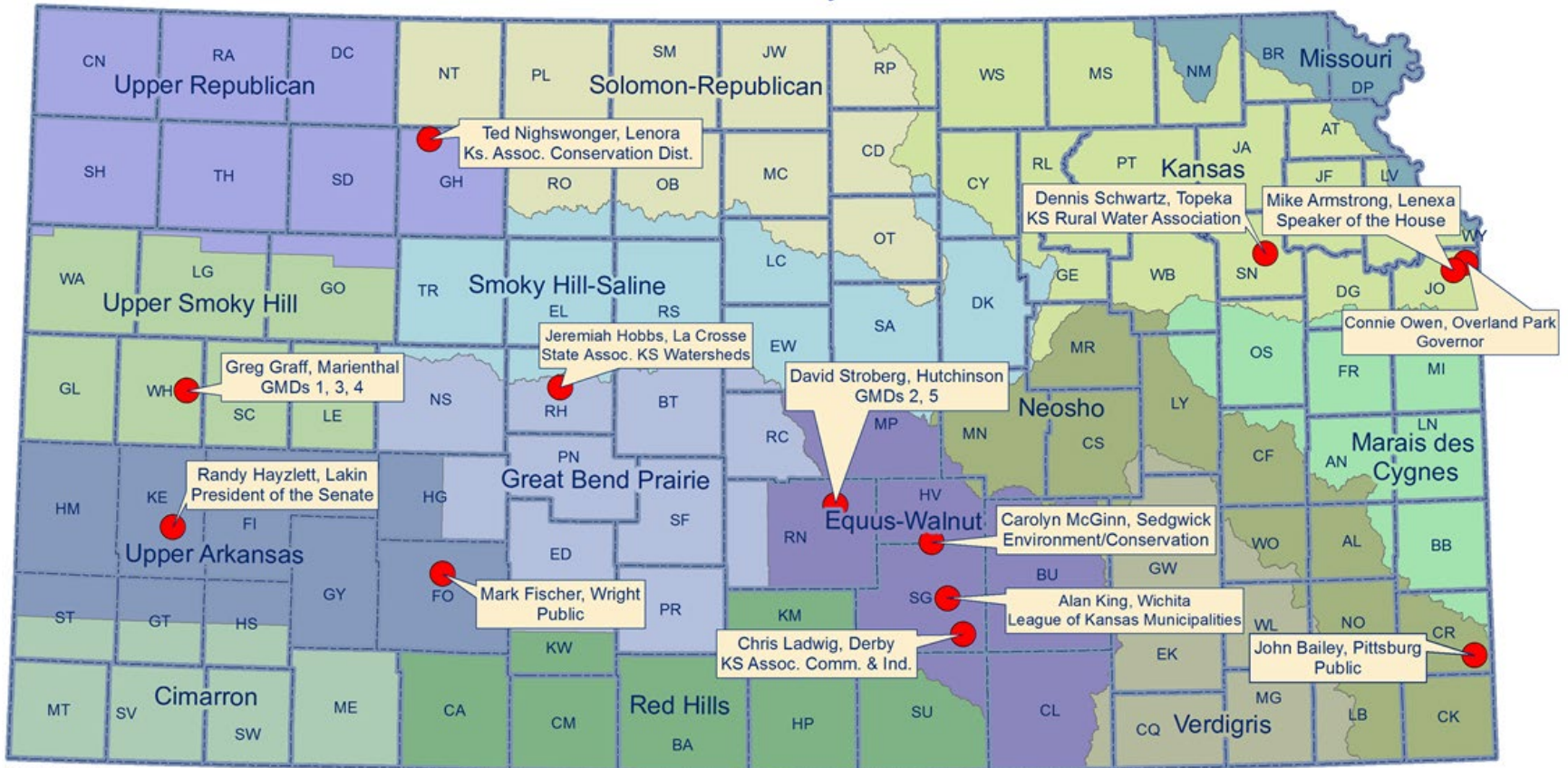
Common Acronyms

- RAC – Regional Advisory Committee
- KWA – Kansas Water Authority
- KWO – Kansas Water Office
- [KWP](#) – Kansas Water Plan
- SWPF – State Water Plan Fund
- SOTR – State of the Resources
- RCPP – Regional Conservation Partnership Program
- HAB – Harmful Algal Blooms
- WTF – Water Technology Farms
- IPM – Memorandum of Internal Policy
- IDK – I don't know

Who's Who?

- [Kansas Water Authority \(KWA\)](#)
- [Kansas Water Office \(KWO\)](#)
- [Regional Advisory Committees \(RACs\)](#)

Kansas Water Authority Members



Kansas Water Office
August 2019

Kansas Water Authority Ex Officio Members

- | | | | |
|--|--|--|---|
| David Barfield
Division of Water Resources
KS Dept. of Agriculture | Ernie Minton
Ag Experiment Station
KS State University | Rob Reschke
Division of Conservation
KS Dept. of Agriculture | Leo Henning
KS Dept. of Health & Environment |
| Brad Loveless
KS Dept. Wildlife, Parks & Tourism | David Toland
KS Dept. of Commerce | Sara Baer
KS Biological Survey | Rolfe Mandel
KS Geological Survey |
| Mike Beam
KS Dept. of Agriculture | Earl Lewis
KS Water Office | Dwight Keen
KS Corporation Commission | |

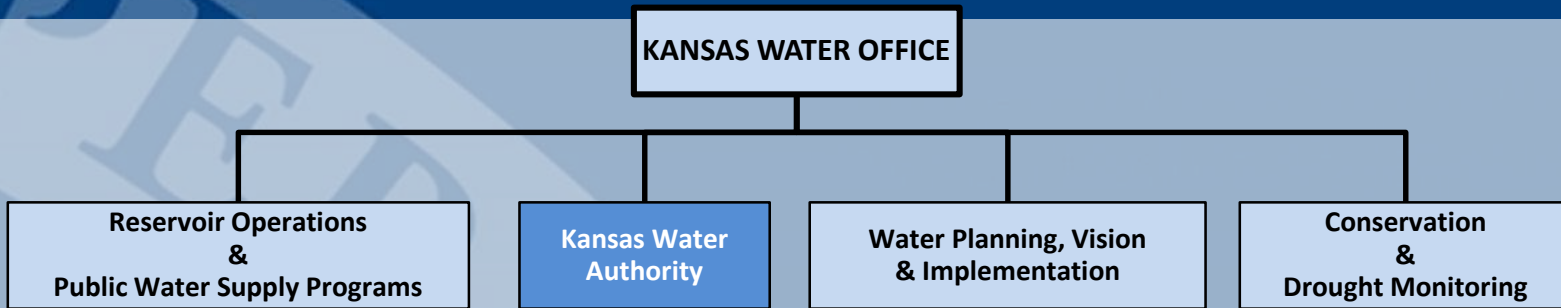
KWA

- Meetings – vary locations (except Jan. Topeka)
 - January, Apr/May, July/Aug, October, December *typically*
 - Agenda consists of Sub-Committee reports, action and informational items
 - Chairs are encouraged to attend
- KWA Subcommittees
 - Committee membership is determined by the KWA Chair
 - Public Water Supply Committee
 - Budget Committee
 - RAC Operations Committee
 - 2 RAC members will serve on this committee

KWO

- Water planning, policy, coordination and marketing agency for the state per K.S.A. 74-2608
- Primary statutory function is the development and implementation of the *KWP*
- Designated state agency responsible for overall management of the SWPF
- As defined in Kansas Statute 74-2608:
 - Collect and compile information pertaining to climate, water and soil as related to the usage of water for agricultural, industrial and municipal purposes and the availability of water supplies in the several watersheds of the state;
 - Develop a state plan of water resources management, conservation and development for water planning areas;
 - Develop and maintain guidelines for water conservation plans and practices; and
 - Shall establish guidelines as to when conditions indicative of drought exist

Kansas Water Office



Director – Earl Lewis

Assistant Director – Cara Hendricks

Chief of Policy & Communications – Matt Unruh

Communications Director – Katie Ingels

Fiscal/Administration

Chief Fiscal Officer - Jackie Craine

Agency Support & Human Resources – Amanda Lee

Administrative Specialist – Lauren Koons

PLANNING & PROGRAM OPERATIONS

Water Resource Planning

Chief of Planning - Bobbi Luttjohann

Water Resource Planner – Diane Knowles

Water Resource Planner - Kirk Tjelmeland

Water Resource Planner – Alexandra Geisler

Water Resource Planner – Gary Koons

Water Resource Planner – Armando Zarco

Hydrology and Evaluation

Chief of Hydrology & Evaluation – Nathan Westrup

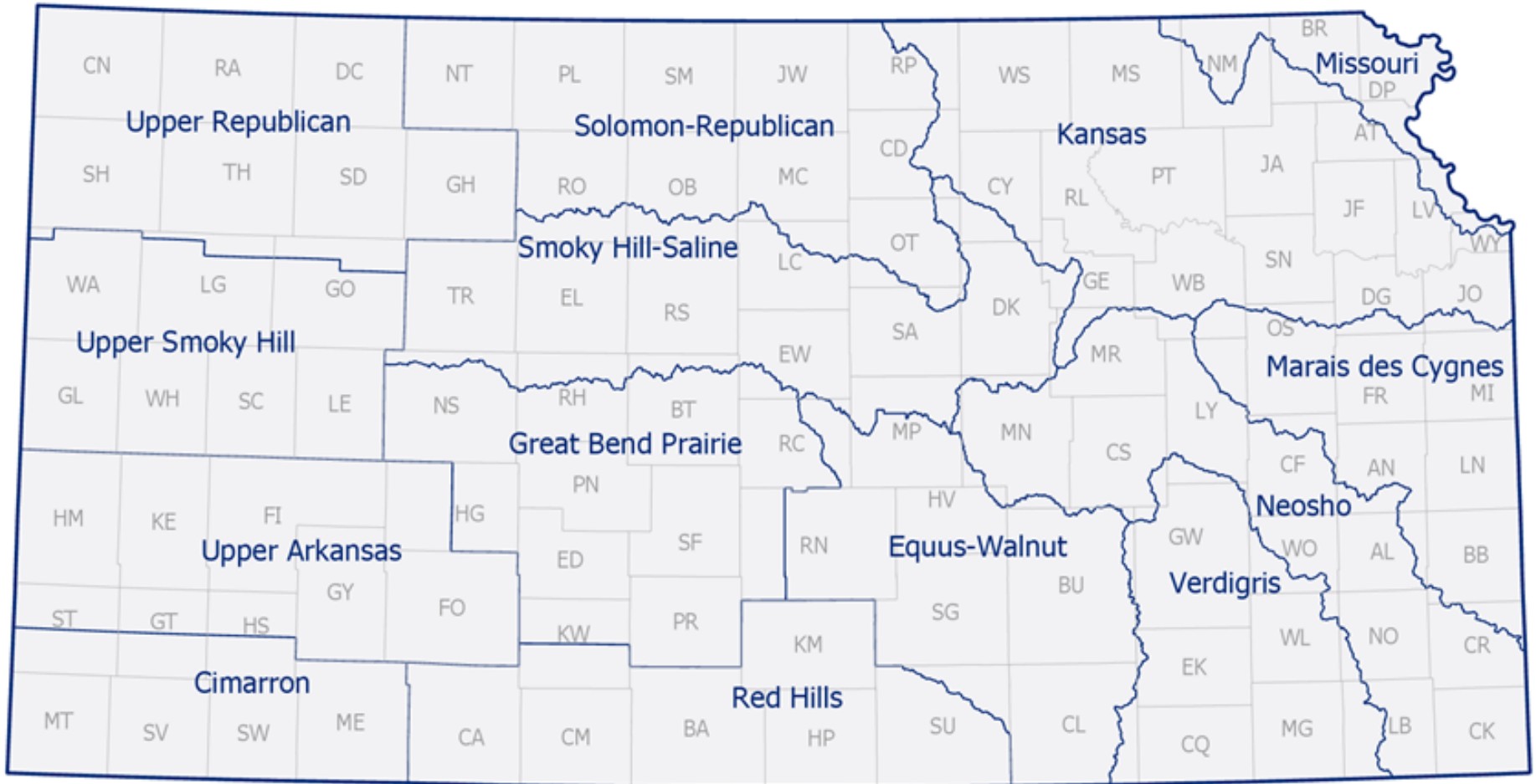
Associate Engineer - Chris Shultz

Water Resource Planner - Katie Goff

Water Resource Planner – Joshua Olson

Water Resource Planner - Richard Rockel

Regional Advisory Committees



Memorandum of Internal Policy

- RAC members serve a term of 4 years
 - Terms are staggered
- Each RAC has Core Categories (cc)
 - Agriculture
 - At Large Public
 - Conservation/Environment
 - Industry/Commerce
 - PWS
- Remainder of RAC made up of water use/interest categories specific to Region
 - WRAPS
 - Planning & Zoning
 - Irrigated Farming
 - GMD

Purpose of the RAC

- Advise KWO & KWA...
 - ...in identifying water-related issues within their region
 - ...in the formulation of revisions to the section of the *KWP* corresponding to their region
 - ...regarding *KWP* implementation priorities & actions
 - ...on issues under consideration for inclusion in the *KWP* (IPM-04, Revised August 20, 2015)

Purpose of the RAC

- Serve as a link to the public:
 - Interaction with various groups & individuals
 - Communicate information on concerns & issues to citizens
- Serve as a link to water management entities:
 - Facilitate discussion & input on issue development & implementation

Role of RAC's

- Eyes & Ears for the KWA & KWO
- Ambassadors & solicitors of public input
 - Messenger of Vision & RAC actions to ensure future water supply needs are met in region(s)
- Advise, guide, & sometimes lead through action on implementation of goals

KWA & RAC Coordination

- KWA Committee on RAC Operations
 - Two members of RACs shall be selected to serve as advisors to the KWA Committee
 - Will review any feedback that is forwarded to the KWA from the RACs
 - Will assist in vetting membership
 - Will assist in address RAC messages

Implementation

- Prioritization of goals
- RAC members will help implement the following Vision statement for each region:
 - *Kansans act on a shared commitment to have the water resources necessary to support the state's social, economic, & natural resource needs for current & future generations.*
- Implement Action Plans

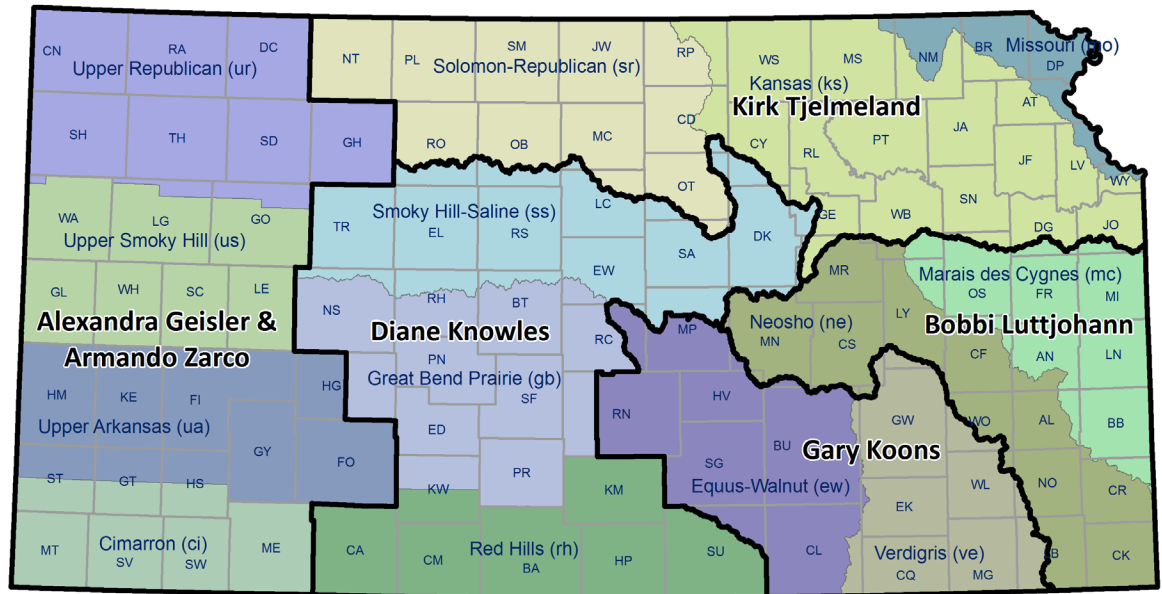
Coordination with the *KWP*

- *KWP* is used by the state of Kansas to coordinate the management, conservation, & development of water resources of Kansas
- Contains recommendations on how the state can best achieve proper use & control of water resources
- *KWP* implementation may be through legislation, funding, or focus on existing agency(ies)'s programs.

How to Stay Connected

Your assigned
RAC Planner

Regional Planning Areas and KWO Planners



Regional Planning Area

- | | | | | |
|--|--|--|--|--|
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How to Stay Connected

- Attend KWA Meetings (especially if in your area)
- Facebook, Twitter, & Instagram
- [KWO Website](#)
 - [RAC Pages](#)

Thank you!

Questions?

